

# HOME MAINTENANCE LOG

Address \_\_\_\_\_

Owner \_\_\_\_\_

Year Built \_\_\_\_\_

Area	Task	Last Done	Next Due	Cost	Contractor / Notes
<b>HVAC &amp; HEATING / COOLING</b>					
HVAC	Replace air filter (1–3 inch)		Every 1–3 mo.		
HVAC	Annual furnace / AC tune-up		Every 12 mo.		
HVAC	Clean dryer vent duct		Every 12 mo.		
<b>PLUMBING &amp; WATER</b>					
Water Heater	Flush sediment from tank		Every 12 mo.		
Plumbing	Inspect for leaks under sinks		Every 6 mo.		
Gutters	Clean & flush gutters		Spring & Fall		
<b>EXTERIOR &amp; ROOF</b>					
Roof	Inspect shingles & flashing		Every 12 mo.		
Exterior	Inspect caulking & weatherstripping		Every 12 mo.		
Driveway	Seal cracks in driveway / walkways		Every 2–3 yrs		
Deck	Inspect, clean & reseal deck		Every 1–2 yrs		
<b>ELECTRICAL &amp; SAFETY</b>					
Electrical	Test smoke & CO detectors		Every 6 mo.		
Electrical	Test GFCI outlets (kitchen / bath)		Every 12 mo.		
Safety	Check fire extinguisher pressure		Every 12 mo.		
<b>INTERIOR &amp; APPLIANCES</b>					
Kitchen	Clean refrigerator coils		Every 12 mo.		
Kitchen	Inspect dishwasher hose & door seal		Every 12 mo.		
Laundry	Clean washing machine drum & filter		Every 6 mo.		
Interior	Caulk tubs, showers & sinks		Every 2–3 yrs		
<b>OTHER / CUSTOM TASKS</b>					

Keep receipts and contractor invoices with this log. Regular maintenance protects your home's value and prevents costly repairs.