

# GUEST LIST TRACKER

Event: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Keep track of invitations, RSVPs, and gifts.

Total Invited	#	Attending	#	Declined	#	Awaiting	#	Thank You Sent	#

Guest Name(s)	Party Size	Address / Email	RSVP Status	Gift / Notes
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## FAMILY (VIP)


## FRIENDS


## COLLEAGUES / WORK


## PLUS ONES / OTHER


## VENDORS / STAFF
